

## VISION

To be a World Class Revenue Agency, Serving with Passion to Positively Impact the Livelihood of every Namibian.

## MISSION

We administer and enforce the Tax and Customs laws of Namibia with consistency, fairness, efficiency and effectiveness in an effort to mobilise domestic revenue.

## OUR VALUES

**Integrity:** We have set ourselves, high ethical standards in the execution of our duties and strive to do what is right in all circumstances.

**Fairness:** We treat everyone in the same situation equally.

**Diversity:** We recognise and appreciate differences in ethnicity, backgrounds, age, skills, perspectives and education. We believe that a diverse workforce is one of our biggest assets.

**Efficiency:** We continuously identify and develop solutions to address inefficiencies in our processes, systems and operations.

**Agility:** We believe in the concept of continuous improvement, embracing change, leveraging on Information Communication Technology (ICT) and always ready to respond to the demand of digital transformation.

## CONTACT US

AT THE FOLLOWING DETAILS

### Rules of Origin Office

**Ms. Saiya Shivandu**

**Email:** saiya.shivandu@namra.org.na

**Tel:** 061 2092747/2752

**Ms. Alexia Hoveka**

**Email:** alexia.hoveka@namra.org.na

**Tel:** 061 2092752

**Ms Sabrina M. Kawana**

Senior Customs Officer

**Email:** Sabrina.Kawana@namra.org.na

**Tel:** 061 2092752

[www.namra.org.na](http://www.namra.org.na)



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**giz** Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH



## ELECTRONIC CERTIFICATE OF ORIGIN

Serving with passion...

## 1. WHAT IS ELECTRONIC CERTIFICATE OF ORIGIN?

- The ECoO is an electronically processed and issued certificate of origin by a competent authority, attesting that goods declared by an exporter conform to specific rules of origin

## 2. OBJECTIVES OF ELECTRONIC CERTIFICATE OF ORIGIN

- To facilitate easy movement of goods, in addition to reducing costs of doing business within the region, improve intra-regional trade and promoting paperless environment

## 3. BENEFITS TO EXPORTER

- Easy access to historical transaction.
- Reduction in time and cost of processing
- Easy access to historical transactions
- Access to Download eCoO copies
- Reduction in Data errors
- Online platform allows accesibility from anywhere
- Guaranteed preferential treatment where origin is proven
- Reduces shipment delays due to incomplete

## 4. BENEFITS TO DESIGNATED AUTHORITY/ CUSTOMS

- Reduction in time and cost of processing
- Improved record keeping
- Improved Data cross-referencing
- Improved post audit clearance
- Improved origin verification
- Reduction in certificate of origin fraud
- Secure eCoO processing

## 5. EXPORTER/MANUFACTURER REGISTRATION

### STEP 1

An exporter registers and submits all the Required documentation online in their Member State.

### STEP 2

The Designated or Competent Authority in the Exporting Member State checks and approves or rejects the application.

### STEP 3

If the registration is approved, the exporter applies for an e-CoO and submits the required documentation online.

### STEP 4

The exporter is notified of their e- CoO status by email

### STEP 5

The set of valid e-CoOs available for use is automatically sent to the Member States electronically

### STEP 6

The importer uses the e-CoO on an import declaration by referencing it's unique number.

### STEP 7

The Importing Member State verifies this reference based on the set of electronic certificates received from other Member States

### STEP 8

During the automatically triggered cross Border verification process, usage of the e-CoO is sent to the Exporting Member State electronically

### STEP 9

Authorities from the Member States are able to lodge queries resulting from further verification procedures or post clearance audits electronically.

### STEP 10

Verification of the eCoO can further be done through an exposed portal in the originating country. The QR code on the e-CoO can also be used for verification.

